

KANSAS SECRETARY OF STATE Trademark or Service Mark Renewal Instructions

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor 120 S.W. 10th Avenue Topeka, KS 66612-1594 (785) 296-4564 kssos@sos.ks.gov www.sos.ks.gov The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Stay up-to-date on your trademark or service mark status, expiration date, and contact address at www.sos.ks.gov.

	Filing fee	The filing fee for this renewal is \$40.						
	Payment	Please enclose a check or money order payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. Please do not send cash. NOTICE: There is a \$25 service fee for all checks returned by your financial institution. Also, to expedite processing, please do not use staples on your documents or to attach checks.						
□ Sample or specimen			the mark as actively used. The specimen must be The sample must match exactly the original mark on Unacceptable Specimen Blank letterhead Blank envelope Blank invoice, announcement, order forms, leaflets Prospective artwork Sketches or drawings of the mark					
		A website or Facebook page showing the mark						
	Duration of filing	The renewal application must be filed within 6 months prior to the expiration date. The registration will be renewed for five years from the end of the expiring term.						



KANSAS SECRETARY OF STATE Trademark or Service Mark Renewal Instructions

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor 120 S.W. 10th Avenue Topeka, KS 66612-1594 (785) 296-4564 kssos@sos.ks.gov www.sos.ks.gov Stay up-to-date on your trademark or service mark status, expiration date, and contact address at www.sos.ks.gov.

Acceptable Specimen

A tag or label displaying the mark.



A photograph showing the mark on good or its packaging.



A photograph of a business sign.



A brochure about the services.



An advertisement in a newspaper or magazine article.



A business card.



A website or Facebook page showing the mark.





Trademark or Service Mark Renewal Instructions

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor 120 S.W. 10th Avenue Topeka, KS 66612-1594 (785) 296-4564 kssos@sos.ks.gov www.sos.ks.gov The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Stay up-to-date on your trademark or service mark status, expiration date, and contact address at www.sos.ks.gov.

Not Acceptable Specimen

Blank letterhead.



Blank invoices, announcements, order forms, leaflets.



Blank envelope.



Prospective artwork, sketches or drawings of the mark.





KANSAS SECRETARY OF STATE Trademark or Service Mark Renewal

This form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Stay up-to-date on your trademark or service mark status, expiration date, and contact address at www.sos.ks.gov.

THIS SPACE FOR OFFICE USE ONLY.	

• • • • • • •	•••••				1					
1.	Trademark or service mark ID number									
2.	Trademark or service mark name									
3.	Name of current registrant/owner									
4.	Address of current registrant/owner	Address								
	Address will be used to send official mail from the Kansas Secretary of State's Office.	City		State	Zip		Country			
	Do not leave blank.	☐ Check this box if this is a new address. Our records will be updated only if this box is checked.								
• • • • • • • •						1				
5.	5. The applicant is the owner of the mark. The mark is in use, and, to the knowledge of the person verifying the application, no other person has registered, either federally or in this state, or has the right to use such mark either in the identical form thereof or in such near resemblance thereto as to be likely, when applied to the services of such other person, to cause confusion, or to cause mistake, or to deceive.									
6.	Attach a sample or specimen showing actual use of the mark on or in connection with the goods or services. The sample of the mark must match exactly the original mark on file with our office.									
7.	7. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct, and that I have remitted the required fee.									
Signat	ure of Registrant / Owner					Month	Day	Year		
Х										
Name of Registrant / Owner (printed or typed)										
Phone Number										